

WM THOMAS BAKER PA PRIVACY POLICY

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I value you as my client, and your privacy is important to me. Please read my privacy policy below.

I collect nonpublic personal information about you from various sources, including the following:

- * Information I receive from interviews regarding your tax situation;
- * Information I receive on applications, organizers, or by other means, such as your name, address, telephone number, social security number, dependents, income, and other tax-related data; and
- * Information from tax-related documents you provide that are required to process tax returns, such as Forms W-2, 1099R, 1099-INT and 1099-DIV, and stock transactions, etc.

I do not disclose any nonpublic personal information about our clients or former clients to anyone, except as requested by our clients or as required by law.

I have available a release form for you should you need documents sent to banks or other third parties.

I restrict access to nonpublic personal information concerning you, except to employees who need access to such information in order to provide products or services to you. I maintain physical, electronic, and procedural safeguards that comply with federal regulations to guard your nonpublic personal information.

If you have any questions about our privacy policy, please contact me.

Sincerely,

Wm. Thomas Baker